

# Black Hills Area Habitat For Humanity and Lowes®

## 2016 Women Build Event (4 DATES)



April 30th (Saturday) - May 3rd (Tuesday) - May 5th (Thursday) - May 7th (Saturday)

Women Build is Habitat for Humanity's program for women who want to learn construction skills, build homes, communities and hope. **NO EXPERIENCE NECESSARY!**

REGISTER ONLINE HERE (CHOOSE YOUR DATES)

[www.blackhillshabitat.org/events/womenbuild](http://www.blackhillshabitat.org/events/womenbuild)

NO FEE TO VOLUNTEER, BUT WE REQUEST BUILD VOLUNTEERS TO GATHER PLEDGES AND DONATIONS TO GO TOWARD FUTURE WOMEN BUILD EVENTS AND SUPPLIES!

(pledge sheets can be found at Habitat office or downloaded online)

Participate in one or all of these ways

- 1.) Swing a hammer on build day(s)
- 2.) Help with food or non-construction tasks
- 3.) Pledge or donate - 100% goes to supplies



CONTACT:  
**BHAHFH**  
**605-348-9196**  
OFFICE LOCATION:  
**610 E. OMAHA ST.**  
**RAPID CITY, SD 57701**

### Build Location:

606 E. St. Patrick Street, Rapid City (between 5th & 8th)

### Parking and Lunch at First Baptist Church

(Address: 707 St Patrick St, Rapid City, SD)

### Build Times:

Registration Starts: 8:15 each day

April 30th - 9am to 3pm (Saturday)

May 3rd - 9am to 2pm (Tuesday)

May 5th - 9am to 2pm (Thursday)

May 7th - 9am to 3pm (Saturday)



2016 LOWES® HANDS-ON CLINIC  
Check the website for details

# Volunteer Registration Instructions

Every volunteer will need to register on the Black Hills Habitat Website and the Volunteer Matrix Site, so that you may be counted as one of the Women Build Volunteers!

Please go to the Habitat website at <http://www.blackhillshabitat.org/events/womenbuild/>, where you will find information about the event. Under the map you will see a REGISTER button, click that button and fill in all information asked for. You will also be asked to select how you would like to be involved with the Women Build and to make a pledge toward future builds & supplies.

If you are volunteering for non-construction activities, please register only on the Habitat website and someone will contact you about where you would like to help!



After registering on the website, you will then receive an email letting you know to continue your registration and choosing a day.

You will do this by clicking the register button in the email and that will take you to the Volunteer Matrix Site, where you will create a login and choose a day (see instructions below).

You will also receive in the email a pledge sheet so that you may ask all your friends and family to sponsor you in the Women Build (set an individual goal and strive to achieve it! Good Luck!).

Anyone that pledges to you and provides an email address on your pledge sheet, will be counted toward the number of volunteers for the 2016 Women Build Event!

At the Matrix site you will create a login and follow the instructions below to enter the access code and choose a day to build! Please remember to enter all information needed for the "New Volunteer Registration" and complete other items listed to become a volunteer, this includes a Volunteer Information & Waiver of Liability.

Once you are at the Volunteer Matrix Site, you will see three buttons under the words VOLUNTEER CALENDAR (choose one):

- "you are not currently logged in..." message to remind you to log in
- "LOG IN" button for previous volunteers
- "NEW VOLUNTEER REGISTRATION" button for new volunteers

Once you are logged in, choose "I am scheduling myself", and then enter the access code for the women build.

The access code is simply the word **women**, and is not case sensitive and no punctuation is needed.

This will pull up the dates of the 2016 Women's Build and will look like the picture below (minus the green arrows).

Choose a date and this will add you to the Women Build Group and that will let us know who is registered for each day!

**Thank you so much for volunteering!**

### VOLUNTEER CALENDAR

You are not currently logged in... LOG IN NEW VOLUNTEER REGISTRATION

Volunteer Opportunities Calendar

I AM SCHEDULING MYSELF I AM SCHEDULING MY GROUP ACCESS CODE "WOMEN" EXIT

Shows Calendar Show if Full Color Legend AVAILABLE FULL Viewing Private Women Build Calendar - Primary Contact: Shannon Truax

April — 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		Women Build 8:30a-3p SIGN UP		Women Build 8:30a-3p SIGN UP		Women Build 8:30a-3p SIGN UP

  

May — 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
		Women Build 8:30a-3p SIGN UP		Women Build 8:30a-3p SIGN UP		Women Build 8:30a-3p SIGN UP
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Volunteer Scheduling System by: VOLUNTEER MATRIX



### 2016 Black Hills Area Habitat for Humanity Women Build Pledge Sheet

- 1) Ask your friends & family to support you in the 2016 Black Hills Habitat for Humanity Women Build!
- 2) Collect donations from your supporters **prior to April 29, 2016.**
- 3) Bring all donations to Karla at the **Habitat Office at 610 E. Omaha Street, Rapid City, SD**  
(if you need assistance in getting those to Karla, please feel free to call Ivy at 605-431-0788).
- 4) **Have checks payable** *Black Hills Habitat for Humanity* with "Women Build" in the memo line.
- 5) Please provide address, email, and phone number so that we may count you in our total "Women" for the 2016 build.

Your Name	Your Email	Your Address	Your Phone	Your Total
Sponsor Name	Email Address	Address	Phone	Amount

Sponsor Name	Email Address	Address	Phone	Amount